



Skills England

Draft Preview

DRAFT APPRENTICESHIP ASSESSMENT PLAN FOR THE FORESTRY WORKS MANAGER APPRENTICESHIP

ST1427/V2

APPRENTICESHIP REFERENCE NUMBER	LEVEL OF THIS APPRENTICESHIP	INTEGRATION
ST1427	4	None

Assessment Plan

Assessment details

Introduction

This apprenticeship assessment plan (AAP) sets out the requirements for the assessment of the level 4 forestry works manager apprenticeship. It should be read in conjunction with the Requirements for Apprenticeship Assessment. Where there is conflict between this AAP and the Requirements for Apprenticeship Assessment, this AAP takes precedence. Assessment organisations must also comply with the relevant regulatory framework for apprenticeship assessment.

It is important that the assessment of apprentices is proportionate, valid, and provides reliable evidence of an apprentice's attainment of the relevant knowledge and skills. As such, assessment organisations must design assessments to ensure:

- employers have confidence that the apprentice has reached the expected performance standard
- apprentices are sufficiently secure in their knowledge and skills, so that they could demonstrate their competence in different contexts, for example, a different workplace

Assessment Outcomes

The assessment outcomes group and summarise the knowledge and skills that must be demonstrated in assessments.

Table 1: Assessment outcomes

Table 1 sets out the assessment outcomes and the mapped knowledge and skill statements. All assessment outcomes must be assessed. Knowledge and skills statements listed in the mandatory statements column must be assessed in every version of the assessment that is made available.

Assessment Outcome	Mapped statements	Mandatory statements
AO1: Forestry operational planning and resource management Plans and reviews forestry works. Determines delivery arrangements using operational information, specifications, site requirements and available resources.	K1, K2, K3, K14, K18, K29, K30 S1, S3, S4, S21, S22	K2, K14 S1, S4, S22
AO2: Forestry site delivery and workforce management Manages forestry site operations and coordinates work on-site through contractors, staff and specialist services.	K4, K7, K8, K10, K11, K12 S2, S7, S8, S9, S10	K7, K8, K11 S2, S7, S8, S10
AO3: Health, safety, welfare and risk management Manages health, safety, welfare and risk for forestry operations. Establishes and implements arrangements for site hazards, access and incident response.	K4, K7, K8, K10, K11, K12 S2, S7, S8, S9, S10	K7, K8, K11 S2, S7, S8, S10
AO4: Environmental stewardship and sustainable forestry operations Plans and manages forestry works in the context of environmental, land-use and regulatory considerations. Considers forestry standards, biosecurity, surrounding land uses and infrastructure when determining operational activity.	K13, K16, K17, K19 S11, S13, S15	K13, K16, K19 S13
AO5: Stakeholder engagement, communication and information management Manages stakeholder relationships and information relating to forestry operations. Communicates forestry information and maintains operational records and reports.	K21, K22, K23, K24, K25, K26 S17, S18, S19	K22, K23, K26 S18, S19
AO6: Professional practice and development	K27, K28 S12, S20	K28 S12

Maintains professional practice through self-management and continuing professional development. Identifies development needs and undertakes activities to develop and maintain occupational competence.

Assessment requirements

Assessment organisations must set apprenticeship assessments. Assessment organisations should consider how technology and digital tools can support innovation and efficiency.

Assessment organisations must design apprenticeship assessments to include at least one **professional discussion**.

Any additional assessment, or assessments, must be selected from the following list of methods, to ensure the assessment outcomes are met in full. Methods may be used more than once.:

- **additional professional discussion**
- **presentation**
- **question and answer**
- **portfolio**

Apprentices may be assessed at any appropriate point during their apprenticeship programme.

Assessments may be designed to allow a centre or training provider to mark assessments. The assessment organisation is responsible for ensuring all assessments are sufficiently reliable and valid, and for the accuracy of any centre or training provider marking.

Performance descriptors

Performance descriptors describe the level of performance required to achieve a pass or distinction grade.

Table 2: performance descriptors

Table 2 sets out the performance descriptor categories and descriptors for pass and distinction. Assessment organisations must design assessments that align with these descriptions.

Performance Category	Pass	Distinction
Applied Knowledge	Applies sound application of theoretical and technical forestry operational knowledge in a broad range of complex or technical work activities, performed in a variety of contexts.	Applies precise application of theoretical and technical forestry operational knowledge in a broad range of complex or technical work activities, performed in a variety of contexts.
Applied Skills	Selects and applies practical forestry operational skills consistently in a broad range of complex or technical work activities, performed in a variety of contexts. Solves complex and non-routine problems which are normally fairly well defined, with sound reasoning.	Adapts and applies practical forestry operational skills with flexibility and operational fluency in a broad range of complex or technical work activities, performed in a variety of contexts. Solves complex and non-routine problems which are normally fairly well defined, to improve outcomes.
Regulatory and Procedural Awareness	Analyses and interprets forestry legislation, policies, strategies, regulations, technical standards and codes of practice relevant to the role with sound judgement.	Applies evaluation of forestry legislation, policies, strategies, regulations, technical standards and codes of practice relevant to the role with insight and complexity.
Communication and Collaboration	Communicates clearly and collaborates effectively with colleagues and stakeholders, adapting	Communicates confidently with colleagues and stakeholders, tailoring communication approaches effectively for different needs or contexts. Actively

	communication approaches to meet different needs or contexts. Contributes effectively to team working for a responsive operational delivery.	supports team working for an improved operational delivery.
Information Use and Decision Making	Analyses and interprets forestry management information from diverse sources relevant to the role, making well supported conclusions with sound reasoning.	Applies evaluation of forestry management information from diverse sources relevant to the role, making informed conclusions, providing insightful justification for decisions that improve outcomes.
Responsibility and Autonomy	Takes responsibility in a forestry operations context for courses of action, including where relevant taking responsibility for the work of others and allocation of resources. Exercises responsibility, autonomy and judgement within broad but generally well-defined parameters.	Proactively takes responsibility in a forestry operations context for courses of action, with confident autonomy and sound judgement within broad but generally well-defined parameters.

Professional recognition

This apprenticeship aligns with the requirements for professional body recognition as detailed in the occupational standard.

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