



Draft Preview

DRAFT APPRENTICESHIP ASSESSMENT PLAN FOR THE ASSISTANT FARM MANAGER APPRENTICESHIP

ST1320/V2

APPRENTICESHIP REFERENCE NUMBER	LEVEL OF THIS APPRENTICESHIP	INTEGRATION
ST1320	4	None

Assessment Plan

Assessment details

Introduction

This apprenticeship assessment plan (AAP) sets out the requirements for the assessment of the level 4 assistant farm manager apprenticeship. It should be read in conjunction with the Requirements for Apprenticeship Assessment. Where there is conflict between this AAP and the Requirements for Apprenticeship Assessment, this AAP takes precedence. Assessment organisations must also comply with the relevant regulatory framework for apprenticeship assessment.

It is important that the assessment of apprentices is proportionate, valid, and provides reliable evidence of an apprentice's attainment of the relevant knowledge and skills. As such, assessment organisations must design assessments to ensure:

- employers have confidence that the apprentice has reached the expected performance standard
- apprentices are sufficiently secure in their knowledge and skills, so that they could demonstrate their competence in different contexts, for example, a different workplace

Assessment Outcomes

The assessment outcomes group and summarise the knowledge and skills that must be demonstrated in assessments.

Table 1: Assessment outcomes

Table 1 sets out the assessment outcomes and the mapped knowledge and skill statements. All assessment outcomes must be assessed. Knowledge and skills statements listed in the mandatory statements column must be assessed in every version of the assessment that is made available.

Assessment Outcome	Mapped statements	Mandatory statements
AO1: Production system delivery Applies physiological principles to plan and manage production systems. Implements and reviews production plans and interventions to maintain health and support production standards.	K1, K4, K11 S1, S3, S7	K4 S3, S7
AO2: Soil, nutrient and environmental application Develops and implements plans for soil, nutrient, and environmental management. Applies practices to protect biodiversity and manage resource use and by-products on site.	K2, K3, K5, K6, K7, K8, K9 S2, S4, S5, S6	K2, K5, K6, K7, K9 S2, S4
AO3: Compliance, regulation and health & safety Implements and monitors compliance with legislation, codes of practice, and industry standards. Manages health, safety, chemical use, and biosecurity risks.	K12, K18, K19, K20 S11, S12, S19	K12, K19 S11, S12, S19
AO4: Business performance and planning Uses production and financial data to inform planning and decisions. Develops and reviews plans to support business performance.	K10, K13, K14, K15, K16, K17 S8, S9, S10	K10, K14, K15 S9, S10
AO5: Machinery, infrastructure and technology Use Evaluates and selects machinery, infrastructure, and technologies, and manages their use.	K21, K25 S13, S14	K21 S13

AO6: People, communication and information management	K22, K23, K24	K23, K24
	S15, S16, S17, S18	S15, S17
Communicates with staff and stakeholders and builds working relationships. Supervises activities and maintains records to support operations and compliance.		

Assessment requirements

Assessment organisations must set apprenticeship assessments. Assessment organisations should consider how technology and digital tools can support innovation and efficiency.

Assessment organisations must design apprenticeship assessments to include at least one **professional discussion**.

Any additional assessment, or assessments, must be selected from the following list of methods, to ensure the assessment outcomes are met in full. Methods may be used more than once:

- **additional professional discussion**
- **presentation**
- **project**
- **portfolio**
- **question and answer**

Apprentices may be assessed at any appropriate point during their apprenticeship programme.

Assessments may be designed to allow a centre or training provider to mark assessments. The assessment organisation is responsible for ensuring all assessments are sufficiently reliable and valid, and for the accuracy of any centre or training provider marking.

Performance descriptors

Performance descriptors describe the level of performance required to achieve a pass or distinction grade.

Table 2: performance descriptors

Table 2 sets out the performance descriptor categories and descriptors for pass and distinction. Assessment organisations must design assessments that align with these descriptions.

Performance Category	Pass	Distinction
Applied Knowledge	Applies sound application of theoretical and technical farm management knowledge in a broad range of complex or technical work activities, performed in a variety of contexts.	Applies precise application of theoretical and technical farm management knowledge in a broad range of complex or technical work activities, performed in a variety of contexts.
Applied Skills	Selects and applies practical farm management skills consistently in a broad range of complex or technical work activities, performed in a variety of contexts. Solves complex and non-routine problems which are normally fairly well defined, with sound reasoning.	Adapts and applies practical farm management skills with flexibility and operational fluency in a broad range of complex or technical work activities, performed in a variety of contexts. Solves complex and non-routine problems which are normally fairly well defined, to improve outcomes.
Regulatory and Procedural Awareness	Analyses and interprets legislation, regulations, codes of practice and industry and production standards relevant to the role with sound judgement.	Applies evaluation of legislation, regulations, codes of practice and industry and production standards relevant to the role with insight and complexity.
Communication and Collaboration	Communicates clearly and collaborates effectively with colleagues and stakeholders, adapting communication approaches to meet different needs or contexts. Contributes effectively to team working for a	Communicates confidently with colleagues and stakeholders, tailoring communication approaches effectively for different needs or contexts. Actively supports team working for an improved production delivery.

	responsive production delivery.	
Information Use and Decision Making	Analyses and interprets farm management information from diverse sources relevant to the role, making well supported conclusions with sound reasoning.	Applies evaluation of farm management information from diverse sources relevant to the role, making informed conclusions, providing insightful justification for decisions that improve outcomes.
Responsibility and Autonomy	Takes responsibility in a farm management context for courses of action, including where relevant taking responsibility for the work of others and allocation of resources. Exercises responsibility, autonomy and judgement within broad but generally well-defined parameters.	Proactively takes responsibility in a farm management context for courses of action, with confident autonomy and sound judgement within broad but generally well-defined parameters.

Additional qualification

The qualifications detailed in the occupational standard must be completed before the end of the apprenticeship.

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