



Draft Preview

DRAFT APPRENTICESHIP ASSESSMENT PLAN FOR THE BESPOKE CUTTER AND TAILOR APPRENTICESHIP

ST0055/V2

APPRENTICESHIP REFERENCE NUMBER	LEVEL OF THIS APPRENTICESHIP	INTEGRATION
ST0055	5	None

Assessment Plan

Assessment details

Introduction

This Apprenticeship Assessment Plan (AAP) sets out the requirements for the assessment of the Level 5 bespoke cutter and tailor apprenticeship. It should be read in conjunction with the General Requirements for Apprenticeship Assessment. Where there is conflict between this AAP and the General Requirements, this AAP takes precedence. Assessment organisations must also comply with the relevant regulatory framework for apprenticeship assessment.

It is important that the assessment of apprentices is proportionate, valid, and provides reliable evidence of an apprentice's attainment of the relevant knowledge and skills. As such, assessment organisations must design assessments to ensure:

- employers have confidence that the apprentice has reached the expected performance standard
- apprentices are sufficiently secure in their knowledge and skills, so that they could demonstrate their competence in different contexts (for example, a different workplace)

Assessment Outcomes

The assessment outcomes group and summarise the knowledge and skills that must be demonstrated in assessments. All assessment outcomes must be assessed.

Assessment organisations must ensure all the core assessment outcomes and the assessment outcomes for one of the following options are assessed for each apprentice:

- Option 1: Bespoke cutter
- Option 2: Bespoke tailor

Knowledge and skills statements in **bold** are mandatory and must be assessed in every version of the assessment that is made available.

Core Assessment Outcome	Mapping
<p>AO1: Client Engagement, Specification and Communication</p> <p>Applies professional communication to understand and interpret client requirements, producing a clear bespoke specification and managing expectations with colleagues and stakeholders. Maintain confidentiality and use appropriate terminology to ensure accurate, client focused decision making.</p>	<p>K3, K5, K8, K9</p> <p>S1, S2, S3, S4</p>
<p>AO2: Cloth, Trimmings and Component Selection</p> <p>Assesses material characteristics, identifies defects, and selects suitable cloth, trimmings and components that meet the bespoke specification. They draw on knowledge of material manufacturing processes, cost and availability to make informed decisions.</p>	<p>K1, K2, K4, K10, K21</p> <p>S6, S7</p>
<p>AO3: Fit, Style Interpretation and Problem Solving</p> <p>Analyses client figure, posture and style requirements to interpret and evaluate the bespoke garment specification. They diagnose issues, assess process effectiveness and implement appropriate methods to adjust and optimise the garment.</p>	<p>K6, K7, K11, K19, K20</p> <p>S8, S13, S15</p>
<p>AO4: Workflow Planning, Order Control and Tracking</p> <p>Plans and maintains an efficient workflow, using agreed systems to log, track and store garments and components throughout the process. They use structured procedures to meet agreed specifications and maintain accurate production records.</p>	<p>K13, K14, K16, K17, K18</p> <p>S5, S12, S14</p>
<p>AO5: Health and Safety Procedures, Stock Management</p> <p>Follows health and safety procedures, identifying hazards and controlling risks while preparing, using and maintaining tools and machinery. They store equipment, materials and finished garments safely and in line with organisational and legal requirements.</p>	<p>K12, K15</p> <p>S9, S10, S11</p>

Option 1: Bespoke cutter	Mapping
<p>AO6: Resource Management</p> <p>Organises and manages the resources required for bespoke cutting, including purchasing, stock control, and costing. They record materials accurately, manage inventories and coordinate process information to support the delivery of bespoke garments.</p>	<p>K22, K23, K25, K26</p> <p>S20, S21, S22</p>
<p>AO7: Cutter Responsibilities</p> <p>Carries out the operational responsibilities of a bespoke cutter, including taking measurements, assessing figure variations, drafting and adapting patterns, preparing lay plans, cutting cloth and trimmings, inspecting components, bundling work for the workroom, conducting fittings, and adjusting patterns to ensure the garment meets the specification. Manages client aftercare.</p>	<p>K24, K27, K28, K29, K30, K31, K32, K33, K34</p> <p>S23, S24, S25, S26, S27, S28</p>
Option 2: Bespoke tailor	Mapping
<p>AO8: Construction and Style Assembly</p> <p>Interprets cutter instructions, selects suitable methods for different materials, constructs garment components and style elements, and applies early shaping and basting techniques required for fittings. They prepare the garment to a stage where structural form, style features and proportional elements are largely established.</p>	<p>K35, K36, K37</p> <p>S29, S30, S31, S33, S35</p>
<p>AO9: Fittings, Adjustments, Shaping and Finishing</p> <p>Prepares bespoke garments for fittings, assesses body shape impacts, executes structural or stylistic adjustments, and shapes the garment through basting, pressing, and proportion work. They carry out completion tasks including final adjustments, inspection and hand finishing to present a garment that meets the bespoke specification</p>	<p>K38, K39, K40, K41, K42</p> <p>S32, S34, S36, S37</p>

Assessment requirements

Assessment organisations must set apprenticeship assessments. Assessment organisations should consider how technology and digital tools can support innovation and efficiency.

Assessment organisations must design apprenticeship assessments to include project.

Any additional assessment(s) must be selected from the following list of methods to ensure the assessment outcomes are met in full:

- **Professional discussion**
- **Additional projects**
- **Observation**
- **Question and answer**
- **Portfolio**

Apprentices may be assessed at any appropriate point during their apprenticeship programme.

Assessments may be designed to allow a centre or training provider to mark assessments. The assessment organisation is responsible for ensuring all assessments are sufficiently reliable and valid, and for the accuracy of any centre or training provider marking.

Performance descriptors

Performance descriptors describe the level of performance required to achieve a pass or distinction grade. Assessment organisations must design assessments that align with these descriptions.

Performance Category	Pass	Distinction
Applied Knowledge	Applies practical, theoretical or technological knowledge in bespoke garment construction to propose and implement solutions in broadly defined, complex contexts, reaching sound and effective outcomes.	Consistently demonstrates refined and insightful application of practical, theoretical or technological knowledge in bespoke garment construction, navigating complex contexts to produce solutions that are robust and enhance outcomes.
Applied Skills	Identifies and applies appropriate cognitive and practical methods, drawing on existing knowledge, procedures or research to address broadly defined, complex problems, complete activities and inform decisions.	Selects, adapts and applies methods with a high degree of judgement, drawing on existing knowledge, procedures or research to address broadly defined, complex problems, leading to efficiencies or improvements.
Regulatory and Procedural Awareness	Navigates and applies regulatory frameworks and organisational policies confidently, ensuring compliance while adapting appropriately to complex situations to support operational effectiveness.	NA
Communication and Collaboration	Engages effectively with internal and external stakeholders, influencing appropriately and using effective methods to support	Demonstrates strategic communication, influencing outcomes through well judged messaging and collaboration, fostering strong stakeholder relationships.

	collaboration, resolve issues and inform decision making.	
Information Use and Decision Making	Analyses and interprets relevant information, demonstrating clear reasoning and awareness of broader professional, sectoral or ethical considerations.	Evaluates and consolidates relevant information and perspectives, offering well justified, nuanced reasoning and awareness of different perspectives or approaches to broader professional, sectoral or ethical implications.
Responsibility and Autonomy	Plans and carries out significant tasks, taking accountability for actions and decisions. Manages own work and, where relevant, the work of others, allocating resources with awareness of risks and priorities.	Exercises strategic responsibility and autonomy, planning and leading courses of action with impact. Handles resource decisions and coordination with clarity of purpose, demonstrating accountability through reflective evaluation and continuous improvement of outcomes.

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