

Draft Preview

DRAFT APPRENTICESHIP ASSESSMENT PLAN FOR THE ARCHAEOLOGICAL TECHNICIAN APPRENTICESHIP

ST0221/V2

APPRENTICESHIP REFERENCE NUMBER	LEVEL OF THIS APPRENTICESHIP	INTEGRATION
ST0221	3	None

Assessment Plan

Assessment details

Introduction

This apprenticeship assessment plan (AAP) sets out the requirements for the assessment of the level 3 archaeological technician apprenticeship. It should be read in conjunction with the Requirements for Apprenticeship Assessment. Where there is conflict between this AAP and the Requirements for Apprenticeship Assessment, this AAP takes precedence. Assessment organisations must also comply with the relevant regulatory framework for apprenticeship assessment.

It is important that the assessment of apprentices is proportionate, valid, and provides reliable evidence of an apprentice's attainment of the relevant knowledge and skills. As such, assessment organisations must design assessments to ensure:

- employers have confidence that the apprentice has reached the expected performance standard
- apprentices are sufficiently secure in their knowledge and skills, so that they could demonstrate their competence in different contexts, for example, a different workplace

Assessment Outcomes

The assessment outcomes group and summarise the knowledge and skills that must be demonstrated in assessments.

Table 1: Assessment outcomes

Table 1 sets out the assessment outcomes and the mapped knowledge and skill statements. All assessment outcomes must be assessed. Knowledge and skills statements listed in the mandatory statements column must be assessed in every version of the assessment that is made available.

Knowledge and skills statements that offer opportunities to develop functional English and maths are identified with an asterisk.

Assessment Outcome	Mapped statements	Mandatory statements
AO1: Conduct archaeological investigations Investigates, interprets and records archaeological sites and heritage assets using knowledge of archaeological periods, chronology, site types, artefacts, ecofacts, stratigraphy, site formation processes and relevant archaeological data sources. Applies appropriate methods, tools and project requirements to undertake archaeological investigations and adapt to site conditions.	K1, K2*, K3*, K4, K5*, K6, K9, K10 S1*, S2	K2, K3, K9 S1, S2
AO2: Manage archaeological data and materials Records, catalogues and manages archaeological data, artefacts and samples using established recording systems. Applies procedures for collection, protection, labelling, storage, transportation and archive preparation to support archaeological investigation.	K11, K12 S3, S4, S5, S6, S7*	K11 S5
AO3: Communicate archaeological findings Communicates archaeological findings using written, verbal and digital methods for different audiences. Produces and presents information to stakeholders involved in archaeological investigations, supporting understanding of archaeological work and outcomes.	K7, K8*, K13* S8*	K13 S8
AO4: Apply professional standards and compliance process Works in accordance with health and safety legislation, industry standards, and ethical frameworks. Follows organisational procedures and applies professional judgement to maintain integrity and cultural sensitivity in archaeological practice.	K14, K15*, K16, K17 S9, S10, S14, S16*	K14, K16 S9, S10, S14

AO5: Support teamwork, development, and inclusion	K18, K19, K20, K21, K22	K18, K22
Collaborates effectively with colleagues and stakeholders. Demonstrates commitment to equity, diversity, and inclusion, supports team objectives, and engages in continuous professional development and wellbeing practices.	S11*, S12, S13, S15*	S12, S13

Assessment requirements

Assessment organisations must set apprenticeship assessments. Assessment organisations should consider how technology and digital tools can support innovation and efficiency.

Assessment organisations must design apprenticeship assessments to include at least one **observation**.

Any additional assessment, or assessments, must be selected from the following list of methods, to ensure the assessment outcomes are met in full. Methods may be used more than once.:

- **professional discussion**
- **portfolio**
- **question and answer**
- **project**
- **presentation**
- **additional observation**

Apprentices may be assessed at any appropriate point during their apprenticeship programme.

Assessments may be designed to allow a centre or training provider to mark assessments. The assessment organisation is responsible for ensuring all assessments are sufficiently reliable and valid, and for the accuracy of any centre or training provider marking.

Performance descriptors

Performance descriptors describe the level of performance required to achieve a pass or distinction grade.

Table 2: performance descriptors

Table 2 sets out the performance descriptor categories and descriptors for pass and distinction. Assessment organisations must design assessments that align with these descriptions.

Performance Category	Pass	Distinction
Applied Knowledge	Applies sound application of factual, procedural, and theoretical archaeological knowledge in a broad range of varied work activities, performed in a variety of contexts, most of which are complex and non-routine.	Applies thorough application of factual, procedural, and theoretical archaeological knowledge in a broad range of varied work activities, performed in a variety of contexts, most of which are complex and non-routine.
Applied Skills	Selects and applies archaeological skills, methods, and procedures consistently in a broad range of varied work activities and a variety of contexts, most of which are complex and non-routine. Solves well defined problems, which are complex and non-routine, with sound judgement.	Integrates using archaeological skills, methods, and procedures proactively and resourcefully in a broad range of varied work activities and a variety of contexts, most of which are complex and non-routine. Solves well defined problems, which are complex and non-routine, that improve outcomes.
Regulatory and Procedural Awareness	Interprets and evaluates health and safety legislation, industry standards, and ethical frameworks relevant to the role, with minimal noncritical errors, and with some depth of insight and adaptability.	Applies evaluation of health and safety legislation, industry standards, and ethical frameworks relevant to the role, with minimal noncritical errors, and with greater depth of insight and adaptability.

Communication and Collaboration	Participates effectively in team environments and applies effective communication and customer service approaches, supporting daily operations.	Communicates clearly and confidently in team environments, adapting communication and customer service approaches, supporting effective daily operations.
Information Use and Decision Making	Interprets and evaluates archaeological information relevant to the role, from a variety of sources, supporting decisions and actions with sound judgement.	Applies evaluation of archaeological information from a variety of sources, relevant to the role, with insight, supporting conclusions that improve outcomes.
Responsibility and Autonomy	Takes responsibility for initiating and completing archaeological tasks and procedures including, where relevant, taking responsibility for supervising or guiding others. Exercises responsibility, autonomy and judgement within limited parameters.	Takes responsibility for initiating and completing archaeological tasks and procedures with confident autonomy and sound judgement within limited parameters. Proactively manages own work, confidently, recognising when to refer issues beyond their responsibility

Professional recognition

This apprenticeship aligns with the requirements for professional body recognition as detailed in the occupational standard.

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